

# STUDENT POLL WORKER GUIDELINES

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Supervisor of Elections  
Sarasota County, Florida

- ◆ The services provided by poll workers are essential to the election process. Poll workers must be always professional and courteous.
- ◆ Poll workers must follow the requests and directives of the clerk, who oversees the polling place and will contact you prior to the election.
- ◆ Poll workers are required by law to attend a minimum of three hours of training prior to primary and general elections. Documentation for community service and for excused absence from school on election day will be emailed to each school prior to the election.
- ◆ Student poll workers will be paid \$175 per election. Your check will be mailed approximately two weeks after the election.
- ◆ On Election Day you must report to your assigned polling location and be ready for work no later than 6:00 a.m. Parking spaces adjacent to polling places must be left for voters. The Polls close at 7:00 p.m. All poll workers must remain until all election board tasks are completed and you are released by the clerk. Poll workers who report late on election morning **may be sent home** by the precinct clerk and **will not be paid**.
- ◆ Proper attire is required for training and for election day. **Acceptable dress is business casual.**
  - The following are not acceptable:
    - ◆ Jewelry, buttons, pins, etc., that suggest political party affiliation, or promote a candidate or any issue on the ballot
    - ◆ Clothing that exposes the stomach, midriff, cleavage or undergarments
    - ◆ Low cut, tube tops, spaghetti straps, see-through shirts
    - ◆ Clothing that is ripped or torn
    - ◆ Baggy or ill-fitting pants worn below the waist
    - ◆ Skirts, pants or dresses that do not reach mid-thigh length
    - ◆ Flip flops
- ◆ Poll workers shall not make any partisan statements or remarks while working at the polls.
- ◆ Come prepared to spend a **full day**, bringing **lunch, supper and anything else needed**, such as **medicine**, etc.
- ◆ Smoking is **not** permitted within or at the exterior entrance to the polling facility
- ◆ Personal cell phone or electronic device use is NOT allowed within the polling facility.
- ◆ If you have any questions, please call the poll worker coordinator at 861-8640.